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## BMZ African-German Leadership Academy 2023 Conditions for participation



### 1. Candidates should meet the following criteria:

- Be a national or permanent resident of one of the participating countries, age range between 25 – 40 years old\*.
- Work on issues relevant for sustainable development and governance.
- Have at least three years' work experience (non-remunerated experience is also recognised) and have the support of their employer (written support required as part of the application).
- Have a very good command of the English language (equivalent to B2 level of the Common European Framework of Reference for Languages). *Please note that IDOS may invite you to an online interview or ask you to submit a short video presentation to assess your level of English if shortlisted.*
- Be respectful of other cultures.
- Be open to teamwork, reflection and a wide variety of working methods.

\*older applicants, who have taken long parental leave, may be considered.

2. The successful candidates will be selected by IDOS, in consultation with the German Federal Ministry for Economic Cooperation and Development (BMZ). Applicants will be informed of the decision by IDOS. Participant agreements will take effect as soon as the applicant has accepted the offer of participation, signed the participant contract and submitted a health certificate. Reimbursement of any financial support received may be required in the event of the premature termination of the BMZ African-German Leadership Academy.
3. During the online preparatory phase, participants may be eligible for a subsidy to cover the costs of increased internet data volume required to participate in the programme. Eligibility and the total amount of subsidy awarded will be assessed on an individual basis.
4. During the in-person phase, IDOS will meet the costs of accommodation and, in addition, grant a daily allowance to cover local living expenses (exceptions may apply for locally recruited participants). The allowance is meant to cover the cost of groceries, clothing, telephone and all other expenses during the stay in Germany and the Schengen area. The allowance is not sufficient to support dependents.

Consequently, it is incumbent on the participants to, if so required, secure the livelihood of their families in their home countries for the duration of the programme.

5. On arrival in Bonn, IDOS will assist the participant in opening a bank account, to which the scholarship will be transferred each month.
6. IDOS will provide health insurance, liability insurance and accident insurance for the participant for the duration of their stay in Germany. The participants themselves must carry any additional costs not covered by said insurances.
7. Accommodation provided by IDOS is for the use of the participant only. IDOS cannot support or take responsibility for visiting family members or friends.
8. The participant may not accept other scholarships for the duration of their participation in the Academy, nor is allowed to take up any additional part- or full-time employment.
9. In addition to professional suitability, the applicant must be in good health. The participant is required to submit a health certificate, completed and signed by a licensed physician.
10. The participant must adhere to the Covid-19 regulations in place at the time of their stay in the Federal Republic of Germany, which may also include undertaking a period of quarantine upon arrival.
11. The participant must commit to completing the Academy. In exceptional circumstances, such as a serious illness of the candidate or of a family member, the participant may be granted a temporary leave of absence from the Academy.
12. The participant must demonstrate full commitment to regular attendance and active participation during both the online and in-person phases of the Academy. Under exceptional circumstances, where a participant is unable to attend a session, they must contact the project coordinator and session instructor. Participants who are absent for more than three consecutive calendar days must present a doctor's certificate by the third day at the latest. Absence without a valid excuse may result in the payment of the allowance being withheld.

Participation in the BMZ African-German Leadership Academy can be terminated for reasons not limited to the following:

- a) Failure to achieve the advanced training goals,
- b) Health reasons,
- c) Violation of the Conditions for Participation (e.g. repeated absence without a valid excuse, among others),
- d) Violation of laws of the Federal Republic of Germany
- e) Violation of personal rights (e.g. personal security, personal liberty, and private property).

Participants are not legally entitled to holidays.

13. Prior to departure from Germany, the participant is required to settle all outstanding financial obligations. They will authorise IDOS to recover any overdrawn funds from their current account. They are obliged to deregister at the city hall and close their bank account. The participant commits to returning to their country of residence upon completion or termination of participation in the Academy.
14. The participant gives their consent to having their individual data stored, evaluated and forwarded to third parties insofar as this is necessary for the BMZ African-German Leadership Academy programme and the alumni network.
15. For the duration of the BMZ African-German Leadership Academy, the participant authorises IDOS to contact third parties (e.g. training institutions, German authorities) for pertinent information. In the case of health problems arising that may affect the successful completion of the Academy, the participant releases doctors and hospitals from their duty to maintain confidentiality in their communication with IDOS.
16. All submitted documents will become the property of IDOS and will remain there. They will be handled with the highest degree of confidence and will be destroyed after the expiry of the statutory period.

A complete application will consist of the following documents, submitted in pdf format.	✓
<b>1. Application Form Part I: Applicant's statement</b> To be completed and signed by the applicant.	<input type="checkbox"/>
<b>2. Application Form Part II: Employer's statement of support</b> To be completed, signed and stamped by the employer.	<input type="checkbox"/>
<b>3. Diploma/Certificate</b> A copy of the diploma or the certificate of the highest professional qualification and/or university degree in English, French or German or an official translation.	<input type="checkbox"/>
<b>4. Passport</b> A copy of the main pages of your passport.	<input type="checkbox"/>
<b>5. Language Certificate</b> Proof of English language proficiency (if available).	<input type="checkbox"/>

**Please note that we will not consider incomplete applications.**

With financial support from the

